



Summer Day Camp Counselor Job Description

Updated 3-2024

Day Camp Counselors play a vital role in shaping the camp experience for children. They are responsible for planning, leading, and implementing engaging activities, ensuring camper safety and well-being, and fostering positive social and emotional development. Counselors serve as role models and mentors, creating a fun and supportive environment where campers can learn, grow, and make lasting memories.

Responsibilities:

- Plan and Lead Activities:
 - Develop and deliver age-appropriate activities aligned with camp themes and objectives.
 - Lead engaging and interactive sessions, fostering participation and enthusiasm.
 - Adapt activities to accommodate individual needs and interests.
 - Assist with specialized program areas as assigned (e.g., waterfront, arts & crafts).
- Ensure Camper Safety and Well-being:
 - Provide constant supervision and maintain a safe and secure environment.
 - Administer first aid and assist with minor injuries and illnesses.
 - Implement emergency procedures and respond to situations requiring immediate action.
 - Promote healthy hygiene practices and address any health concerns.
- Foster Positive Camper Development:
 - Build positive relationships with campers and create a sense of belonging.
 - Encourage teamwork, cooperation, and respect for others.
 - Help campers develop social skills, problem-solving abilities, and self-confidence.
 - Provide individual guidance and support when needed.
- Maintain Camp Standards and Practices:
 - Uphold all camp rules and regulations, ensuring a safe and positive environment.
 - Contribute to a clean and well-maintained camp facility.
 - Report any safety hazards or maintenance needs promptly.
 - Collaborate with other staff members to ensure smooth operation of camp programs.
- Communicate Effectively:
 - Provide regular updates and feedback to parents/guardians.
 - Communicate effectively with fellow staff members and program specialists.
 - Represent the camp positively when interacting with the community.

Additional Responsibilities:

- Assist with transportation of campers to and from camp or during field trips.
- Contribute to written evaluations and reports as requested.
- Maintain accurate records of camper attendance and participation.
- Perform other duties as assigned.

Qualifications:

- Minimum 18 years old or high school graduate.
- Certified in First Aid/CPR.
- Ability to pass a pre-employment health screening.
- Excellent communication and interpersonal skills.
- Strong organizational and time management skills.

- Enthusiasm for working with children and a passion for creating fun and engaging experiences.
- Ability to work effectively both independently and as part of a team.
- Commitment to safety and the well-being of children.

Knowledge, Skills, and Abilities:

- Understanding of child development principles.
- Ability to plan and implement creative and engaging activities.
- Strong leadership and communication skills.
- Effective conflict resolution and problem-solving skills.
- Ability to work in a fast-paced and dynamic environment.
- Flexibility and adaptability to changing situations.
- Commitment to professional development and continuous learning.

Physical Requirements:

- Ability to participate actively in various camp activities.
- Ability to lift and carry equipment.
- Clear vision and hearing for safety purposes.
- Ability to kneel, bend, and stand for extended periods.

Compensation:

This seasonal position runs from June 2 – August 16 (approximately ten weeks). Compensation is \$350 - \$400 per week DOE. Room and board are included in this position.

Must be able to pass a background check and be up-to-date on COVID-19 vaccinations.

Application Instructions:

Please complete and submit an employment application. The form is available on our website. Applications are accepted on a rolling basis until all positions are filled.

Perry-Mansfield is an Equal Opportunity Employer. Qualified applicants will receive consideration for employment regardless of race, color, religion, sex, national origin, disability, or protected veteran status.